

LETTER HEAD OF COMPANY



CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE ___ ANNUAL GENERAL MEETING OF (COMPANY NAME) HELD ON (DAY), (DATE) AT (TIME) AT REGISTERED/CORPORATE OFFICE OF THE COMPANY AT _____

“RESOLVED THAT pursuant to the provisions of section 152, 161 and any other applicable provisions of the Companies Act, 2013, and any rules made there under, _____ (DIN: _____), who was appointed as an Additional Director of the Company by the Board of Directors in the Board Meeting held on _____ to hold office up to the date of this Annual General meeting be and is hereby elected and appointed as Director of the Company”.

For and on behalf of
(Name of Company)

(Name of Director)

Director

DIN: _____

Add: _____